

2000-2001

# Counsellors and Teacher-Advisors' Handbook



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Université d'  
University of   
**Ottawa**

## Our goal, our commitment...

*Moving on to university is a cherished dream for many high school students. We at the University of Ottawa know that to realize that dream, many students need our help ... and yours.*

*To that end, we would like to help you help your students gain easier access to a university education and ensure a smooth transition from high school to postsecondary studies. To do so, we have prepared this "Counsellors and Teacher-Advisors' Handbook to the University of Ottawa." Rather than fancy graphics and pretty pictures, the handbook contains plain, useful facts about programs, admission requirements, Co-op. programs, scholarships, career opportunities, and more.*

*We hope it will serve as a handy reference guide that puts all the answers at your fingertips.*

*We have included an evaluation form at the end of the document. We invite you to fax us your comments and ideas on how to improve our handbook.*

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*The information contained in this document is accurate as of September 1, 2000. Program offerings, admission requirements and fees may change without notice.*

*For further information or comments concerning this document please contact the Liaison Office by phone at (613) 562-5779, by fax at (613) 562-5290 or by e-mail at [liaison@uottawa.ca](mailto:liaison@uottawa.ca)*

# 1. LIST OF PROGRAMS

C - Concentration available (3-year degree)    S - Honours available (4-year degree)    P - Professional Program

Programs	C	S	P	Co-op	Partial List of Career Possibilities
Accounting	x	x		x	Accountant, Auditor, Financial Officer, Bookkeeper, Accounting Clerk, Bank or Financial Clerk.
Administration	x				General Manager, Business Consultant, Contract Agent.
Arts (general)	x				Administrator, Project Manager, Public Relations Officer, Public Servant.
Biochemistry Biotechnology	x	x		x	Biomedical analysis and research, Agriculture and fisheries, Forensic medicine, Research and development in pharmaceutical, cosmetics and food industries, Teaching.
Biology	x	x		x	Biologist in environmental science, forensic science, game and wildlife management or product testing, Research in agriculture, biotechnology, cell and molecular biology, and ecology, Teaching.
Biopharmaceutical Science		x		x	Pharmaceutical and biomedical industries.
Canadian Studies	x				Teacher, Social Worker, Journalist, Career with External Affairs and Cultural Agencies.
Chemistry	x	x		x	Researcher for government, industry or universities, Environmental impact assessment Officer, Technical Service Consultant, Teacher.
Chemical Engineering		x		x	Chemical Engineer, Fuels Engineer, Biotechnical Engineer, Environmental Engineer, Biomedical Engineer, Process Engineer: pulp and paper, plastic, oil and food industries, and other industries.
Civil Engineering		x		x	Consulting Engineer, Structural or Construction Engineer, Environmental or Geotechnical Engineer, Water Resources Engineer.
Classical Studies	x	x			Historian, Teacher, Librarian, Archivist, Archaeologist.
Commerce		x		x	See specialized fields such as Accounting, etc.
Common Law			x		Civil, Criminal, Patent or Corporate Lawyer, National and International Legal Counsel for business and non-profit organizations, Politician.
Communications	x	x		x	Communication Policy Analyst, Journalist, Public Relations Officer, Communication Consultant.
Computational Chemistry	x	x		x	Molecular Modelor, Software Developer, Chemistry Consultant.
Computational Physics	x	x		x	Physic Modelor, Software Designer in Material Science, Telecommunication, Physicist.
Computer Engineering		x		x	Communication Networks Engineer, Hardware Engineer, Software Engineer, Robotics, Control Engineer.
Computer Science	x	x		x	Systems Analyst, Programmer, Data Processing Consultant.
Computing Technology (Second concentration for students registered in the faculties of Arts or Social Sciences)	x				Refer to careers associated to the primary field of study. The Computing Technology program opens doors to jobs requiring computer skills and thus, increases job opportunities.
Computing Technology (Engineering) Must be combined with either: - Chemical Engineering - Civil Engineering - Mechanical Engineering	x				Same as Chemical Engineering, Civil Engineering and Mechanical Engineering (possibilities increase with the Computing Technology Program).

C - Concentration available (3-year degree) S - Honours available (4-year degree) P - Professional Program

Programs	C	S	P	Co-op	Partial List of Career Possibilities
Criminology	x	x			Criminologist, Consultant/Advisor, Law Enforcement and related occupations, Researcher, Policy Analyst.
<i>Droit civil</i> (in French only)			x		Civil, Criminal, Patent or Corporate Lawyer, National and International Legal Counsel for business and non-profit organizations, Politician.
Economics	x	x			Economist, Statistician, Market Analyst.
Education (Primary-Junior, Junior-Intermediate, Intermediate-Senior)			x		Kindergarten, Elementary or Secondary School Teacher, Teaching Consultant, Course Co-ordinator, Adult Education in schools and industry.
English	x	x		x	Archivist, Librarian, Editor, Teacher, Researcher, Analyst, Writer.
Electrical Engineering		x		x	Electronics and Chip Designer, Electromagnetic Engineer, Mobil and Wireless Communications Engineer, Telecommunications and Signal Processing Engineer.
Entrepreneurial Management		x		x	Manager, Marketing Officer, Small Business Consultant.
Environmental Science		x		x	Municipal, provincial and federal regulatory Agent, Environmental Impact Analyst, Nature Interpreter, Researcher.
Environmental Studies (Bilingual)	x	x		x	Ecologist, Environmental Planner, Environmental Impact Assessment Officer, Park Services Personnel.
Finance		x		x	Financial or Investment Analyst, Account Executive, Auditor, Controller.
French	x	x		x	Administrator, Teacher, Writer, Journalist.
French as a Second language (second concentration only)	x				Teacher, Writer.
Geography (BA)	x	x		x	Resource Manager, Policy Analyst, Environmental Consultant, Geographic Information Systems Specialist.
Geology (BSc.) and Geology-Physics	x	x		x	Mining or oil and gas Geologist, Environmental Consultant, Laboratory Scientist in industry or government, Teacher.
German	x				Translator, Language Teacher, Foreign Service Officer.
History	x	x		x	Historian, Archivist, Librarian, Researcher, Teacher, public and diplomatic service.
Human Kinetics		x			Physical Education Teacher, Coach, Fitness Consultant, Sports Industry Sales and Service Representative.
Human Resources Mgt (BCom)		x		x	Employment Counsellor, Employee Relations Manager, Personnel Officer.
International Management (BCom)	x			x	Export Sale Manager, Importer, Exporter.
<i>Intervention sociale</i> (second concentration, in French only)	x				Social Worker, Human Relations Officer, Family Consultant.
Italian	x				Translator, Language Teacher, Foreign Service Officer.
<i>Journalisme</i> (French only)		x			Electronic or Print Journalist, Script Writer, Media Relations Officer, Researcher.
Latin and English Studies		x			Translator, Language Teacher, Foreign Service Officer.

C - Concentration available (3-year degree)    S - Honours available (4-year degree)    P - Professional Program

Programs	C	S	P	Co-op	Partial List of Career Possibilities
Law - National Program (Reserved to Law degree holders)			x		Civil, Criminal, Patent or Corporate Lawyer, National and International Legal Counsel for business and non-profit organizations, Politician (possibilities increase to do international work).
Leisure Studies	x	x			Recreationist, Special Events Organizer, Tour Guide, Historical Interpreter, Site Designer.
<i>Lettres Françaises</i> (in French only)	x	x		x	Administrator, Teacher, Writer, Journalist.
Linguistics	x	x			Linguist, Lexicographer, Speech-Language Pathologist, Language Teacher, Information Technologist.
Management Information Systems (BCom)	x	x		x	Business Systems Consultant, Computer Programmer, Systems Consultant.
Marketing (BCom)	x			x	Marketing Co-ordinator, Advertising Officer, Real Estate Sales Representative.
Mathematics (BA)	x	x		x	Mathematician, Statistical Analyst, Demographer.
Mathematics (BSc)	x	x		x	Mathematician, Statistical Analyst, Demographer.
Mathematics-Science	x	x		x	Computer Systems Designer/Programmer, Investment or Financial Analyst, Cryptographer Statistician, Actuary Teacher, Researcher (in any field using quantitative methods).
Mathematics-Science / Computer Science	x	x		x	
<i>Mathématiques-Science / Éducation</i> (in French only)	x	x			Mathematics and/or Science Teacher.
Mechanical Engineering		x		x	Aeronautical/Aerospace Engineer, Automotive Engineer, Manufacturing Engineer, Design Engineer, Robotics/Automation/Controls Engineer, Energy Engineer.
Medicine			x		Physician, Surgeon, Research Physician, Physiologist.
Medieval Studies	x	x			Archivist, Librarian, Curator.
Music	x	x			Performing Musician, Arranger, Composer, Music Researcher or Librarian, Musicologist.
Nurse Practitioner		x			Primary Health Care Nurse Practitioner.
Nursing (regular)		x			Nurse in acute care setting, Community Health Nurse, Occupational Health Nurse.
Nursing (post-RN)		x			
Occupational Therapy		x			Occupational Therapist, Case Manager, Consultant, Administrator, Researcher.
Philosophy	x	x			Ethic Consultant, Logician, Researcher in Political Theory, Editorialist.
Physical Geography	x	x			Geophysicist, Geographical Information Specialist, Resource Consultant.
Physics	x	x		x	Aerospace Physicist, Biophysicist, Geophysicist, Astrophysicist or Medical Physicist, Solid State Physicist, Climatologist, Teacher, Researcher in any scientific field
Physics-Mathematics	x	x		x	

C - Concentration available (3-year degree)    S - Honours available (4-year degree)    P - Professional Program

Programs	C	S	P	Co-op	Partial List of Career Possibilities
Physiology		x			Medical Researcher in related fields in the health sciences or in education.
<i>Physiothérapie</i> (in French for bilingual students)		x			Generalist or Specialist, for example: in sports, pediatric or geriatric physiotherapy, Consultant, Administrator, Reserarcher.
Political Science		x		x	Journalist, Political Scientist, Lobbyist, Public Servant.
Production-Mgt. Science (BCom)		x		x	Production Manager, Project Management Consultant, Business Analyst.
Psychology (BA)	x	x			Psychologist, Educational or Vocational Counsellor, Personnel Officer.
Psychology (BSc)		x			
Public Policy and Governance (second concentration for Arts and Social Sciences students)	x				Government Policy Analyst, Business and Government Relations Specialist, Manager in governmental offices and non-profit organisations.
Public Policy and Public Management (BCom)		x		x	Lobbyist, Management Consultant, Consumer Affairs Advocate.
Religious Studies	x	x			Careers in Education, Intercultural Professions, Counsellor, Researcher.
Science (general)	x				Scientific Evaluation Officer, Teacher, Pharmaceutical Company Representative, Specialized Laboratory Expert.
<i>Science (général) / Éducation</i> (in French only)	x	x	x		Teacher.
Second Language Teaching	x	x			Language Teacher, Translator, Editor.
Slavic Languages and Literature	x	x			Translator, Language Teacher, Foreign Service Officer.
Sociology	x	x		x	Sociologist, Social Researcher, Program Evaluator, Teacher, Community Organizer.
Software Engineering		x		x	Communications Software Engineer, Systems Analyst, Telecommunications Specialist.
Spanish	x	x			Translator, Language Teacher, Foreign Service Officer.
Theatre	x	x			Actor, Director, Artistic Director, Stage Manager, Set Decorator, Lighting Designer.
Translation		x		x	Translator, Interpreter, Writer, Editor.
Visual Arts	x	x			Professional Artist, Teacher, Professor, Curator, Art Administrator.
Women's Studies	x				Welfare and Community Services, Law, Health Services, Teacher, Administrator, Public Servant.



## 2. APPLYING TO THE UNIVERSITY OF OTTAWA ([www.uottawa.ca/academic/info/prospects/apply-info.htm](http://www.uottawa.ca/academic/info/prospects/apply-info.htm))

### 2.1 Application Procedures

Application for admission to Ontario universities is done through the Ontario Universities' Application Centre (OUAC). Unless specified otherwise in the tables in section 2.6, interested candidates must submit their applications for admission to OUAC, 650 Woodlawn Road West, P. O. Box 1328, Guelph, N1H 7P4, Canada. The center's Web address is [www.ouac.on.ca](http://www.ouac.on.ca). Their online application service address is <http://compass.ouac.on.ca>. See section 2.5 to know the form to use.

### 2.2 Bilingualism Policy

- The University of Ottawa is unique in allowing students to choose their language of study. Students can pursue their studies in English in French, or both. Essays and exams can be written in the language of the student's choice regardless of language of instruction.
- Students do not need to be bilingual to study at the University of Ottawa. Most courses are offered in Canada's two official languages and students can always be served in the language of their choice.
- The University of Ottawa offers many ways to improve language skills in a student's first or second language, through the departments of *Lettres françaises* and English, as well as through the Second Language Institute.

### 2.3 International Baccalaureate

Holders of an International Baccalaureate may apply for admission to first year, provided they have passed at least six subjects (including the prerequisite courses for the chosen program of study) of which at least three are at the higher level, and provided that their grade total is equal to or higher than 24. Advanced standing may be granted only for higher level subjects, provided that the student's total score for the program is equal to or higher than 30.

IB candidates are eligible to receive admission scholarships according to the following scale. (For more information on admission scholarships, please refer to section 8)

Points	Value of Scholarship
40-42	\$3,500
36-39	\$2,500
33-35	\$2,000
31-32	\$1,000
30	\$500

## 2.4 Language Tests (International Students)

All courses at the University of Ottawa are instructed in either English or French, or in both languages. To gain admission to the University, each applicant must demonstrate proficiency in either of these languages.

Under certain conditions, applicants who have at least three years of full-time high school or university—level course work in English or French may be exempted from the language proficiency test.

Applicants whose mother tongue or language of instruction is neither English nor French must show proof that they have successfully completed one of the following language tests:

- Test of English as a Foreign Language (TOEFL);
- The University of Michigan English Proficiency Test;
- The International English Language Testing Systems (IELTS);
- CanTest or TestCan offered by the University of Ottawa.

The most commonly used test is the TOEFL offered by Educational Testing Services, Box 899, Princeton, New Jersey, 08540, U.S.A. The minimum acceptable score for Science and Engineering applicants is 550. For all other programs, the minimum acceptable score is 580 to 600. Only official TOEFL test scores sent directly to the University of Ottawa by Educational Testing Services are accepted.

## 2.5 Which Forms to Use and the University of Ottawa's Deadlines to Submit an Application for Admission

Candidates	Programs	Forms to use	U of O Deadlines (Fall 2000)
Ontario Secondary School Candidates <sup>1</sup>	All direct-entry faculties, except for Health Sciences, Criminology and Psychology, Music (BMus)	OUAC 101 <sup>2</sup>	June 30 <sup>th</sup>
	Physiotherapy and Occupational Therapy	OUAC101	March 1 <sup>st</sup>
	Music (BMus)	OUAC101	May 31 <sup>th</sup>
	Nursing, Criminology, Psychology and Human Kinetics	OUAC101	April 30 <sup>th</sup>
Full-time Quebec candidates (currently enrolled in an Quebec High School, CEGEP or University)	All direct-entry faculties, except for Criminology, Droit civil, Health Sciences programs, Music (BMus) and Psychology	OUAC 105D	June 30 <sup>th</sup>
	Music (BMus)	OUAC 105D	May 31 <sup>st</sup>
	Criminology, Human Kinetics, Nursing and Psychology	OUAC 105D	April 30 <sup>th</sup>
	<i>Droit civil</i> (CEGEP or university applicants only)	OUAC 105D	March 1 <sup>st</sup>
	Occupational Therapy and Physiotherapy - CEGEP candidates	OUAC 105D	March 1 <sup>st</sup>
	- University transfer students (at least one year completed)	ORPAS	January 15 <sup>th</sup>
Post-RN program in Nursing <sup>3</sup> - Certificate programs - Part-time studies at the University of Ottawa	AM01 form	Vary	

### Notes:

- The deadline for Ontario secondary school students to submit completed OUAC 101 application forms to the OUAC is early December.
- An online application service is available to facilitate the application process at <http://compass.ouac.on.ca>.
- Copies of the University of Ottawa AM01 form - Application for Admission (undergraduate studies and professional programs) can be ordered in various ways:
  - by writing to InfoService at the University of Ottawa (75 Laurier St. East, P.O. Box 450, Station A, Ottawa, Ontario, K1N 6N5),
  - by calling 562-5700 or 1-877-uottawa (868-8292),
  - by faxing a request at (613) 562-5323,
  - by sending an email to [infoserv@uottawa.ca](mailto:infoserv@uottawa.ca),
  - by visiting our Web site at [www.uottawa.ca](http://www.uottawa.ca).

## 2.6 Advanced Placement (AP) Equivalencies

Up to 30 credits (five full courses) of advanced standing may be granted for AP courses, provided the student obtains a minimum score of four in each subject.

AP COURSES	ADVANCED STANDING	AP COURSES	ADVANCED STANDING
Biology	BIO1110 (4 credits)	History of Art	ART1*** (3 credits)
Calculus ab & bc	MAT1320 (3 credits)	Latin	LCL1*** (3 credits)
Chemistry	CHM1310 (4 credits)	Music	MUS1*** (3 credits)
Computer Science	CSI1100 (4credits)	Physics b	PHY1301 (3 credits)
Computer Science ab	CSI1101 (4 credits)	Physics c	PHY1101 (3 credits)
Economics	ECO1*** (3 credits)	Political Science	POL1*** (3 credits)
English Language & English Literature	ENG1*** (3 credits) Does not replace first year requirements	Psychology	PSY1101 (3 credits) exempted from PSY1102 (3 credits)
Environmental Science	EVS1101 (3 credits)	Spanish Language	ESP1991 (3 credits)
European History	HIS1*** (3 credits)	Spanish Literature	ESP1*** (3 credits)
French Language	FLS2521 (3 credits)	Statistics	MAT1372 (3 credits)
French Literature	FRE1*** (3 credits)	Studio Art	PORTFOLIO EVALUATION UPON PRESENTATION
German	ALG1901 ( 3 credits)	United States History	HIS1*** (3 credits)

Courses marked 1\*\*\*, for example ECO1\*\*\*, indicates that the student is entitled to an elective first year course in the subject matter.

(Revised January 19, 2000)

## 3. REQUIREMENTS FOR ONTARIO APPLICANTS

### 3.1 Direct Entry Faculties:

Administration, Arts, Engineering, Health Sciences, Science, Social Sciences

### 3.2 General Requirement for Ontario Secondary School Applicants:

Ontario Secondary School Diploma (OSSD) with six Ontario Academic Courses (OAC).

### 3.3 Secondary School Reform:

- Students registered in grade 10 for the 2000-2001 school year will be eligible for university studies after completion of their Ontario Secondary School Diploma (grade 12).
- The University of Ottawa supports the guidelines issued in 2000 by the Ontario University Council on Admission (OUCA).
- These guidelines recommend that secondary-school students be admitted to Ontario universities after completion of their OSSD and a minimum overall average of 60 per cent in six Grade 12, U or U/C courses. The admission average will vary with each program of studies.
- Specific admission requirements are being identified with the new course descriptions for U and U/C courses. This information will be made available by the end of this year.
- Universities may consider both Grade 11 and Grade 12, U and U/C courses, for admission and/or prerequisite purposes.
- During the transition from the current to the new OSS program and curriculum, universities will give equal consideration to applicants, and their academic programs, from both systems.

### 3.4 Admission Average Calculation:

The final admission average is calculated on the best six OACs, including all specific courses required for admission to any particular program.

### 3.5 Application Process (Fall 2001):

Beginning in mid-April 2001, the University of Ottawa will issue conditional offers of admission for the Fall 2001 entry. To be considered for admission, applicants must meet the following conditions:

- be registered in at least 6 OACs;
- have grades (interim or final) for at least 3 OACs;
- be registered in the prerequisite OAC subjects for the program requested.

The admissions average is calculated on the basis of available grades at the OAC level and certain courses at the advanced 3 and 4 levels when equivalent OAC grades are not available. Subjects at the advanced 3 and 4 levels retained for the calculation of the average will vary according to the program requested.

The evaluation of applications to limited enrolment programs or to programs with additional requirements such as tests, portfolios, interviews, or other requirements will be complete as soon as possible after May 10.

An offer of admission will include an admission scholarship offer and an offer for a guaranteed room in residence if the applicant qualifies. All offers of admission are conditional. Applicants must successfully complete a minimum of 6 OACs including the prerequisite subjects for the program requested and present proof of an Ontario Secondary School Diploma.

### 3.6 Admission Scholarship Average Calculation:

This year, the University of Ottawa has modified its policy for the calculation of the average required to be awarded an admission scholarship. It is referred to as the scholarship average in this document. Here is how we do it: A scholarship average will be calculated on the basis of all available grades for OA courses plus the highest grades for level 3 and 4 courses to total 6 courses. Applicants who do not maintain a scholarship average of at least 80% on the basis of their best 6 final grades at the OAC level, including the OAC in English or *CPO en français*, could see their admission scholarship offer withdrawn.

### 3.7 Admission Requirements by Program for Ontario Secondary School Applicants:

#### A. Direct Entry Faculties

MRA - Minimum Required Average. This average ensures that candidates will be considered for a program of study. It does not guarantee admission.

FACULTY OF ADMINISTRATION		
Program	MRA	Prerequisites, additional requirements and note
B. Commerce / B. Admin.	70 -75%	English or <i>Français</i> , Calculus and one credit in Algebra & Geometry or Finite Math
FACULTY OF ARTS		
Programs	MRA	Prerequisites, additional requirements and notes
All programs	70%	English or <i>Français</i>
Communications (Honours)	75%	
Computing Technology (second concentration)	70%	Second concentration only, two credits in Mathematics
Environmental Studies (Concentration)	70%	Bilingual program. 9 credits to be completed in the student's second language.
Environmental Studies (Honours)	75%	Bilingual program. 24 credits to be completed in the student's second language.
French	70%	Entrance Examination, for non-francophone students only.

## FACULTY OF ARTS

Programs	MRA	Prerequisites, additional requirements and notes
History (Honours)	75%	
Mathematics (BA)	70%	Two credits in Mathematics (Algebra & Geometry and Calculus)
Note for Mathematics:		
<ul style="list-style-type: none"> <li>Applicants lacking one credit in Mathematics may be admitted but will be required to complete the missing course.</li> </ul>		
Music (BMus)	70%	Audition and written examination
Translation	70%	Entrance examination
Visual Arts (BFA)	70%	Interview and portfolio
Sheltered Program	less than 70%	Available with the faculties of Arts and Social Sciences

## FACULTY OF ENGINEERING

Programs	MRA	Prerequisites, additional requirements and notes
All programs	70-75%	English or <i>Français</i> , Algebra and Geometry, Calculus, Chemistry and Physics.
Notes for the Faculty of Engineering:		
<ul style="list-style-type: none"> <li>Students must also have a combined average of at least 70% in science (Physics and Chemistry) and Mathematics courses; with a minimum average of 65% in each Science or Mathematics courses.</li> <li>Applicants lacking one credit in Mathematics or Science may be admitted but will be required to replace the missing course.</li> </ul>		
Computer Science	70%	Chemistry is <b>not</b> required.
Information Management System	70%	Chemistry is <b>not</b> required.

## FACULTY OF HEALTH SCIENCES

Programs	MRA	Prerequisites, additional requirements and notes
Occupational Therapy, Physiotherapy	75%	English or <i>Français</i> , Biology, Chemistry, Physics and one credit in Mathematics (Algebra & Geometry, Calculus or Finite Mathematics). Admission based on competition.
Notes for the Occupational Therapy and Physiotherapy programs:		
<ul style="list-style-type: none"> <li>Competence in English and French is compulsory. All applicants must pass a language proficiency test, with a grade of at least 70%, prior to admission. Program offered in French to bilingual students.</li> <li>Students from Ontario and students who have completed one or more years of university studies with an equivalent academic profile will receive priority.</li> <li>Applicants to the Physiotherapy program must provide proof of completion of a recent course in cardiopulmonary resuscitation (CPR) at the basic rescuer level prior to registration.</li> </ul>		
Human Kinetics	70%-75%	English or <i>Français</i> , one credit in Mathematics (Algebra & Geometry, Calculus or Finite Mathematics) and one credit in Science (Biology, Chemistry or Physics).
Nursing	70%	English or <i>Français</i> , Biology, Chemistry, Mathematics -- Ontario grade 12 (advanced level) 65% in Science courses Proof of completion of a recent cardiopulmonary resuscitation course (CPR) at the basic rescuer level must be provided before registration.

FACULTY OF SCIENCE		
Programs	MRA	Prerequisites, additional requirements and notes

All programs	70%	English or <i>Français</i> , Chemistry, Physics, Calculus and Algebra & Geometry.
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Notes for the Faculty of Science:

- Candidates must also have a combined average of at least 70% in their Mathematics and Sciences courses.
- Applicants lacking only one credit in Mathematics or Science may be admitted but will be required to replace the missing course. (with the exception of the Biotechnology program)

Biochemistry, Biology, Biopharmaceutical Science, Environmental Science	70%	Biology is <b>also</b> required
Biotechnology	80%	Biology is <b>also</b> required
Mathematics	70%	Chemistry is <b>not</b> required
<i>Science (Général) / Éducation</i> <i>Mathématiques-Science/Éducation</i>	70%	Offered in French only

FACULTY OF SOCIAL SCIENCES		
Programs	MRA	Prerequisites, additional requirements and notes

Computing Technology	70%	Second concentration only, two credits in Mathematics.
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Criminology	70 - 75%	English or <i>Français</i> , Honours - Admission in second year only.
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Economics		English or <i>Français</i> , Calculus and one credit in Algebra & Geometry or in Finite Mathematics.
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Note for Economics:

- Applicants who do not have sufficient preparation in Mathematics will be required to successfully complete make-up courses.

Leisure Studies	70%	English or <i>Français</i>
Political Science	70%	English or <i>Français</i> , required courses in fourth year in french only. Co-op offered in French only
Psychology (BA) (Concentration)	70%	English or <i>Français</i> . A course in Finite Mathematics and a course in general Biology at the OAC level are recommended.
Psychology (BA) (Honours)	80%	English or <i>Français</i> . A course in Finite Mathematics and a course in general Biology at the OAC level are recommended.
Psychology (BSc)	80%	English or <i>Français</i> , Algebra & Geometry, Calculus and Chemistry.

Notes for Psychology (BSc):

- Candidates must have a combined average of at least 70% in their Mathematics and Sciences courses.
- Applicants lacking one credit in Mathematics or Science may be admitted but will be required to complete the missing course.

Sociology	70%	English or <i>Français</i> , required courses in fourth year in french only. Co-op. offered in French only
Sheltered Program	less than 70%	Available with the faculties of Arts and Social Sciences



## B. Professional Programs

*MRA - Minimum Required Average (based on university marks).* This average ensures that candidates will be considered for a program of study. It does not guarantee admission.

FACULTY OF EDUCATION		
Programs	MRA	General Requirements
All programs including: Primary/Junior Level (Junior Kindergarten - grade 6)		Baccalaureate degree; relevant experience. Average calculated using the best 15 undergraduate full courses or equivalent.
Junior/Intermediate Level (Grade 4 - Grade 10)	70%	Three undergraduate full courses or equivalent to support one teaching subject. Average calculated using the best 15 undergraduate full courses or equivalent.
Intermediate/Senior Level (Grade 7 - Grade 12/OAC)		Five undergraduate full courses or equivalent to support the first teaching subject and two undergraduate full courses or equivalent to support the second teaching subject. Average calculated using the best 15 undergraduate full courses or equivalent.
FACULTY OF LAW		
Programs	MRA	General Requirements
Common Law (LLB)		At least two years of university studies (chances of being accepted improve with more than two years of study). Admission based on competition. Successful completion of the LSAT.
Droit Civil (LLL)	70%	Admission based on competition. Diploma of College Studies (DCS) from Quebec or a minimum of one year of university studies (30 credits).
National Program (one year)		Admission based on competition. Candidates must hold a university degree in either Common Law or in Droit Civil to be considered for admission.
FACULTY OF MEDICINE		
Admission based on competition		
At least three years of full-time university studies including the following prerequisite subjects: Six credits in the Humanities (Arts, Administration, Social Sciences), six credits in Biology or Zoology (with laboratories). Six credits in two of the following topics (with laboratory): Biochemistry, General Chemistry, or Organic Chemistry.		
Relevant experience, compulsory interview for selected candidates.		

## 4 . REQUIREMENTS FOR SECONDARY V AND CEGEP APPLICANTS

### 4.1 General Points

#### a) *Direct Entry Faculties:*

Secondary V:	Administration, Arts, Engineering, Science, Social Sciences
CEGEP:	Administration, Arts, <i>Droit civil</i> , Engineering, Health Sciences, Science and Social Sciences

#### b) *General Requirements:*

Secondary V:	Quebec Secondary School Diploma with a minimum of five academic courses at the secondary V level.
CEGEP:	Completion of 12 courses (excluding technical and Physical Education courses) in a CEGEP program.

#### c) *Admission Average Calculation:*

Secondary V:	The final admission/scholarship average is calculated on the basis of the best five subjects at the secondary V level, including the prerequisite subjects required for admission to a particular program of study. Technical, physical education, career choices, personal development and student affairs courses cannot be considered for the admission and scholarship average calculation.
CEGEP:	The final admission average is calculated on the basis of all complete courses, excluding Physical Education and some technical courses.

#### d) *Scholarship Average Calculation:*

Secondary V:	Same as Admission average calculation
CEGEP:	The scholarship average is calculated on the basis of the 10 best grades (excluding Physical Education and some technical courses) and including the prerequisite subjects required for admission to a particular program of study.
International Baccalaureate:	Admission scholarships will be granted on the basis of CEGEP marks. Scholarship amounts can be revised based on IB examination results when available.

#### e) *Required Documents for all Quebec Candidates:*

- A supplementary non-refundable evaluation fee of \$35 must be paid if the candidate is not currently in attendance (full-time studies) in a Quebec High School or CEGEP.
- All required documents must be sent to the Office of the Registrar, Admissions Office. These become the property of the University and are not returned. Transcripts or any supporting documents sent to OUAC will not be forwarded to the University of Ottawa.

*Additional Documents Required from Secondary V Candidates:*

- a transcript issued within the past year and covering the last three years of study
- mid-term grades of the current semester as soon as they become available

*Additional Documents Required from CEGEP Candidates:*

- a transcript of completed semesters of study
- a list with course codes of courses currently being completed
- Applicants who have attended or are currently attending a Quebec CEGEP, should know that the OUAC has developed an automated process which will allow them to collect and transfer their grades electronically. CEGEP applicants must indicate their Quebec “code permanent” in the appropriate space on the application form to allow the OUAC to proceed.

*f) Application Process:*

- The application is received by the Admission Office. A preliminary review verifies that all supporting documents and fees (when applicable) have been received.
- Within three weeks, the University will confirm in writing that the application has been received. This letter of acknowledgement will notify candidates of any missing documents and advise them of any action that needs to be taken.
- An application file is evaluated only once it is complete.
- Once the file is complete, the application is evaluated to ensure the applicant meets the basic admission requirements, has the required admission average and has completed the necessary prerequisites. Meeting the minimum requirements listed in this document does not guarantee the candidate will be admitted.
- Once a decision has been made by the Admissions Committee, the candidate will be notified in writing. The Offer of Admission package will include the offer of admission, the offer for an admission scholarship and a guaranteed room in residence if the candidate is eligible. The package also includes information on course registration and other relevant information.
- An applicant must inform the University of their intention to accept the offer of admission as soon as possible, and no later than the deadline date indicated in the package.
- The offer of admission is valid only for the session to which you have been admitted and cannot be deferred to a later session.

*g) Advanced Standing:*

Applicants who have completed more than 12 CEGEP courses may receive advanced standing for up to one year of study at the university level. Advanced standing granted will depend upon the courses completed, the grades achieved and the program to which the student is admitted.

*h) Admission to Co-op:*

CEGEP applicants admitted in second year will not be considered for direct admission to a co-operative education program. However, they can apply for admission in the Fall of their first year of study at the University of Ottawa.

## 4.2 Admission Requirements by Program for Cegep Applicants:

### A. Direct Entry Faculties

MRA - Minimum Required Average. This average ensures that candidates will be considered for a program of study. It does not guarantee admission.

FACULTY OF ADMINISTRATION		
Programs	MRA	Prerequisites, additional requirements and notes
B. Commerce / B. Admin.	70%	English (603) or <i>Français</i> (601) Mathematics (201) 103 or (201) 114
FACULTY OF ARTS		
Programs	MRA	Prerequisites, additional requirements and notes
All programs	70%	English (603) or <i>Français</i> (601).
Communications (Honours)	75%	
Computing Technology	70%	Mathematics (201) 103 or (201) 114 Second concentration only.
Environmental Studies (Concentration)	70%	Bilingual program (9 credits to be completed in the student's second language).
Environmental Studies (Honours)	75%	Bilingual program (24 credits to be completed in the student's second language).
French	70%	Entrance Examination, for non-francophone students only.
History (Honours)	75%	
Mathematics	70%	Mathematics (201) 103 or (201) 114.
Note for Mathematics: Applicants lacking one course in Mathematics may be admitted but will be required to complete the missing course.		
Music (B.Mus.)	70%	Audition and written examination.
Translation	70%	Entrance examination.
Visual Arts (BFA)	70%	Interview and portfolio.
Sheltered Program	less than 70%	Available with the faculties of Arts and Social Sciences.

## FACULTY OF ENGINEERING

Programs	MRA	Prerequisites, additional requirements and notes
All programs	70-75%	Chemistry (202) 101 or 201 or 202 or 302 English (603) or <i>Français</i> (601) Mathematics (201) 103 or (201) 114 Physics (203) 101 or 201 or 102 or 202
<p>Notes for the Faculty of Engineering:</p> <ul style="list-style-type: none"> <li>• Students must also have a combined average of at least 70% in science (Physics and Chemistry) and Mathematics courses; with a minimum average of 65% in each Science or Mathematics course.</li> <li>• Applicants lacking one credit in Mathematics or Science may be admitted but will be required to replace the missing course.</li> </ul>		
Computer Sciences Information and Management Systems	70%	Chemistry is <b>not</b> required.

## FACULTY OF HEALTH SCIENCES

Programs	MRA	Prerequisites, additional requirements and notes
Occupational Therapy, Physiotherapy	75%	Biology (101) 301 or 401 or 911 or 921, Chemistry (202) 101 or 201 or 202 or 302, English (603) or <i>Français</i> (601), Mathematics (201) 103 or 105 or 114, Physics (203) 101 or 102 .
<p>Notes for the Occupational Therapy and Physiotherapy programs:</p> <ul style="list-style-type: none"> <li>• Competence in English and French is compulsory. All applicants must pass a language proficiency test with a grade of at least 70% prior to admission. Program offered in French to bilingual students.</li> <li>• Students from Ontario or who have completed one or more years of university studies with an equivalent academic profile will receive priority.</li> <li>• Applicants to the Physiotherapy program must provide proof of completion of a recent course in cardiopulmonary resuscitation (CPR) at the basic rescuer level prior to registration.</li> </ul>		
Human Kinetics	70-75%	English (603) or <i>Français</i> (601), Mathematics (201) 103 or 105 or 114, One course among: Biology (101) 301 or 401 or 911 or 921, Chemistry (202) 101 or 201 or 202 or 302, or Physics (203) 101 or 102.
Nursing (generic program)	70%	Biology (101) 301 or 401 or 911 or 921, Chemistry (202) 101 or 201 or 202 or 302 or 111 or 304, English (603) or <i>Français</i> (601), Mathematics - one secondary V level course,
<p>Notes for the Nursing program:</p> <ul style="list-style-type: none"> <li>• Proof of completion of a recent cardiopulmonary resuscitation course (CPR) at the basic rescuer level must be provided before registration.</li> <li>• 65% combined average in Science courses.</li> </ul>		

## FACULTY OF SCIENCE

Programs	MRA	Prerequisites, additional requirements and notes
All programs	70%	Chemistry (202) 101 or 201 or 202 or 302 English (603) or <i>Français</i> (601) Mathematics (201) 103 or (201) 114 Physics (203) 101 or 201 or 102 or 202
<p>Notes for the Faculty of Science:</p> <ul style="list-style-type: none"> <li>• Candidates must also have a combined average of at least 70% in their Mathematics and Sciences courses.</li> <li>• Applicants lacking only one credit in Mathematics or Science may be admitted but will be required to replace the missing course.</li> </ul>		
Biochemistry, Biology, Biopharmaceutical Science, Environmental Science	70%	Biology (101) 301 is <b>also</b> required.

FACULTY OF SCIENCE		
Programs	MRA	Prerequisites, additional requirements and notes
Biotechnology	80%	Biology (101) 301 is <b>also</b> required.
Mathematics	70%	Chemistry is <b>not</b> required.
<i>Science (Général) / Éducation</i> <i>Mathématiques-Science / Éducation</i>	70%	Offered in French only.

FACULTY OF SOCIAL SCIENCES		
Programs	MRA	Prerequisites, additional requirements and notes
All programs	70%	English (603) or <i>Français</i> (601)
Computing Technology	70%	Second concentration only, Mathematics (201) 103 or (201) 114
Criminology (Honours)	85%	Admission in second year only.
Economics		Mathematics (201) 103 or (201) 114
Note for Economics: Applicants who do not have sufficient preparation in Mathematics will be required to successfully complete make-up courses.		
Political Science		Required courses in fourth year in french only. Co-op offered in French only.
Psychology (BA) (Honours)	80 %	
Psychology (BSc)	80%	Biology (101) 301 Chemistry (202) 101 or 201 or 202 or 302 Mathematics (201) 103 or (201) 114
Notes for Psychology (BSc):		
<ul style="list-style-type: none"> <li>• Candidates must also have a combined average of at least 70% in their Mathematics and Sciences courses.</li> <li>• Applicants lacking one credit in Mathematics or Science may be admitted but will be required to complete the missing course.</li> </ul>		
Sociology		Required courses in fourth year in french only. Co-op offered in French only.
Sheltered Program	70%	Available with the faculties of Arts and Social Sciences.

## B. Professional Programs

Please refer to section 3.7.B.

### 4.3 Admission Requirements by Program for Secondary V Applicants

MRA - Minimum Required Average. This average ensures that candidates will be considered for a program of study. It does not guarantee admission.

FACULTY OF ADMINISTRATION		
Programs	MRA	Prerequisites, additional requirements and notes
B. Commerce / B. Admin.	85%	One English or <i>français</i> course. One Mathematics course (536). Applicants must complete the prerequisite course MAT (201) 103 or (201) 114 at the CEGEP level or MAT 0321 (Calculus) at the University of Ottawa during the summer preceding the first year of studies or during their first year.
FACULTY OF ARTS		
Programs	MRA	Prerequisites, additional requirements and notes
All programs	85%	One English or <i>français</i> course.
Computing Technology (second concentration)	85%	One Mathematics course (536). Applicants must take a "Challenge exam" for MAT 0321 and MAT 0341 during the summer preceding the first year or register in MAT 0321 and/or MAT 0341
French	85%	Entrance Examination, for non-francophone students only.
Mathematics	85%	One Mathematics course (536). Applicants must take a "Challenge exam" for MAT 0321 and MAT 0341 during the summer preceding the first year or register in MAT 0321 and/or MAT 0341.
Music (BMus)	85%	Audition and written examination.
Translation	85%	Entrance examination.
Visual Arts (BFA)	85%	Interview and portfolio.
FACULTY OF ENGINEERING		
Programs	MRA	Prerequisites, additional requirements and notes
All programs	85%	75% in Science (Physics and Chemistry) and Mathematics courses (combined average). One Chemistry course (584). One English or <i>français</i> course. One Mathematics course (536). Applicants must take a "Challenge exam" for MAT 0321 and MAT 0341 during the summer preceding the first year or register in MAT 0321 and/or MAT 0341. One Physics course

## FACULTY OF HEALTH SCIENCES

Programs	MRA	Prerequisites, additional requirements and notes
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Applicants from secondary V are not admissible to Health Sciences programs.

## FACULTY OF SCIENCE

Programs	MRA	Prerequisites, additional requirements and notes
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All programs	85%	85% in Mathematics and Science courses (combined average). One Chemistry course (584). One English or <i>français</i> course. One Mathematics course (536). Applicants must take a "Challenge exam" for MAT 0321 and MAT 0341 during the summer preceding the first year or register in MAT 0321 and/or MAT 0341. One Physics course (584).
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Biochemistry, Biology, Biopharmaceutical Science, Environmental Science, Biotechnology	85%	One Biology course. Students must take BIO 1109 in their first semester.
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## FACULTY OF SOCIAL SCIENCES

Programs	MRA	Prerequisites, additional requirements and notes
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All programs	85%	One English or <i>français</i> course.
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Computing Technology (second concentration)	85%	One Mathematics course (536). Applicants must take a "Challenge exam" for MAT 0321 and MAT 0341 during the summer preceding the first year or register in MAT 0321 and/or MAT 0341.
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Criminology (Honours)	85%	Admission to honours in second year only.
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Economics		One Mathematics course (536). Applicants must complete the prerequisite course MAT (201) 103 or (201) 114 at the CEGEP level or MAT 0321 (Calculus) at the University of Ottawa before registering to MAT 1301, MAT 1302 and the compulsory second-year Economics courses.
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Psychology (B.Sc.)	85%	85% in Science and Mathematics courses . One Chemistry course (584). One Mathematics course (536). Applicants must take a "Challenge exam" for MAT 0321 and MAT 0341 during the summer preceding the first year or register in MAT 0321 and MAT 0341.
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## 5. TOOLS TO HELP STUDENTS MAKE THE RIGHT CHOICE

### 5.1 Head Start for High-School Students

High achievers in grades 11, 12 or 13 may be eligible to take up to two university courses per session, at a cost of \$50 per course. These courses may count towards the degree requirements of their program (depending on the program chosen) when students later register at the University of Ottawa.

**Eligibility requirements:** a recommendation by the student's high-school principal and an overall average of 85% or higher in subjects taken during the previous two years of study.

Those wishing to take part in this program should contact our Admissions Office and meet with an admissions officer to determine the courses in which they may register.

### 5.2 Undergraduate Research Scholarships

The Faculty of Science offers Undergraduate Research Scholarships to outstanding new students registering in one of their first-entry undergraduate programs. Each of the eight scholarships is valued at \$8,000. Scholarship winners are hired by a Faculty of Science research group for two consecutive summers (subject to satisfactory performance). Students must apply before gaining admission to the University of Ottawa.

### 5.3 High-school Co-op Placements

Each year the University of Ottawa provides highly motivated high-school students with a limited number of Co-op placements. The selected students usually work with a professor or research group on our main campus or at the Health Sciences campus. The placements are only available to students in schools within commuting distance of the campus. Students interested in a placement with us should contact their high-school Co-op coordinator who receives a list of possible placements on campus each Fall from our Associate Registrar's office. For more information contact the Registrar's Office at [regist@uottawa.ca](mailto:regist@uottawa.ca).

### 5.4 Summer Mathematics Courses

To provide students with the opportunity to complete a math requirement at the OAC level (or equivalent) before beginning their studies at the University of Ottawa, the Faculty of Science offers an intensive summer course on the University's main campus.

The courses offered are intended for students who must complete MAT 0321 - Elements of Differential Calculus or MAT 0341 - Algebra and Geometry as a condition for admission. The courses are also intended for students who eventually would like to be admitted to a program that has a Mathematics admission requirement.

The courses begin on August 7 and run until August 31 (Monday to Friday from 8:30 a.m. to 12:30 p.m., including tutorial). There is a study break on August 30 and the final exam is on August 31.

Students must register in the Faculty in which they have been admitted. There is a tuition fee of \$200. Students who subsequently decide to register to the University of Ottawa will receive a \$100 credit applicable to winter session fees.

A limited number of rooms in the University's residences are reserved for out-of-town students wishing to register for one of these courses.

## 6. SUPPORT FOR TRANSITION TO THE UNIVERSITY OF OTTAWA

### 6.1 Sheltered Program

The Sheltered Program allows students with an admission average of below 70% to be admitted on probation for one year in programs at the faculties of Arts and Social Sciences. During the probation year, students must take workshops offered by the Career and Counselling Service in order to strengthen their study skills and improve their chances of academic success. Students are also assigned a tutor for some required courses in first year and must participate in the Peer Helping Program through which a professor or an older student will help them become accustomed to university life. Students who complete their first 24 credits with a cumulative grade point average of at least 3.5 will be allowed to pursue their studies without condition.

### 6.2 Academic Support and Learning Assistance for Student with Special Needs

This program provides students with professional resources and specialized equipment, giving them access to a variety of services such as, special arrangements for exams and assignments, note taking, reading, library research assistance, tutoring, sign-language interpretation and other services.

Specialists conduct functional assessments which help establish the profile (strengths and weaknesses) of individuals with learning disabilities. Follow-up assistance is designed to help students compensate for their disabilities by learning special study methods and by calling on back-up services included in the Academic Support Program. See Special Services contact numbers on the back cover.

The CSS welcomes any request for information from students who are in the process of applying to the University of Ottawa.

### 6.3 Orientation Week

Official orientation activities take place two days prior to the beginning of classes. The University community takes this opportunity to welcome students and help them explore their new learning environment. This is a chance to meet fellow students, faculty and administrative personnel and to learn about the many existing services, activities and opportunities. The Student Federation (SFUO) also organizes an array of activities.

### 6.4 The Career and Counselling Service

[www.uottawa.ca/student/ce](http://www.uottawa.ca/student/ce)

To Improve Study Skills...

Peer helpers and a professional counsellor are available at the Career and Counselling Service (CCS) to help students improve their studies and writing skills\* and to help them manage their deadlines such as the *Skills for Successful Learning Workshops*.

...or to Reach Out

Whether it's about seeking direction with respect to career choices, or feeling lonely, depressed, anxious or in crisis, the CCS provides professional counsellors to listen to and to help students. They also offer career and personal development workshops.

## 6.5 Special Academic Support

### *Monitoring*

Concerned with some students experiencing problems with course material, the Faculties of Engineering and of Science have put an early monitoring mechanism into place. These faculties follow the progress of first-year students and advise them on available options early in the session.

### *Academic Support*

The Faculty of Engineering has hired a high school teacher to help ease the transition of students into first year. This teacher provides general academic support with first-year courses, tutorials on approaching mathematical formulations, and organizes activities to help with the right approaches to problem-solving.

### *Mathematics Skills*

Testbank for MAT 1341 (1741) — Students have access to a Web-based database of previous test questions with corresponding answers. Approximately 200 typical exam questions / answers (from a test-bank of 650 questions) have been typed in TEX (the standard in mathematical typesetting). All of them are available in both official languages. Having a test-bank is an invaluable tool for students preparing for an exam. Another 200 questions will be added during the coming year.

MAT Labs — The Faculty of Science organizes weekly labs of 1.5 hours each to help students who are experiencing difficulties with course material or who want to improve their performance. During the labs, participants review course material, do hands-on problem-solving and work through questions from the quizzes and tests of previous years.

### *Tutoring and Advising*

Tutoring services are offered to first-year Philosophy students.

Advisors are available three half days a week during the month of September to help students with courses, programs and procedures. They can also direct students to the various other services offered at the University as required.

### *Writing and presenting papers*

*The Academic Writing Help Centre (AWHC), has been created particularly to help first-year students. Students find tutors (students who have been recruited based on their excellent university level writing skills) who can help them with the different stages of a writing assignment, such as:*

1. Analysing the subject matter;
2. Learning to organize and express your ideas;
3. Conducting your research;
4. Understanding the differences between the many types of assignments you are expected to complete (analysis, comparative analysis, summary, etc.) and the different faculties' requirements;
5. Learning to cite sources, to paraphrase and to summarize a passage without PLAGIARIZING (Some practices acceptable in high school are severely penalized at the university level);
6. Learning to correct grammatical and stylistic errors;
7. Understanding the difference between writing an assignment for high school and writing one for university (university professors' expectations can be very different!);
8. Understanding comments and corrections.

### *Language Skills*

A one-week short course will be offered by the University's Professional Training Services to help first-year Engineering students who may have problems expressing themselves accurately and clearly in English. This course will cover grammar rules and correct sentence structure. The goal of this course is to improve the quality of English of non-anglophone students. It is not an "English as a second language" course.

### *Becoming Computer Literate*

The Computing Help Centre (CHC) is equipped with a lab that is opened 24 hours a day, seven days a week. It features many terminals and printers\* and provides expert technical support. As well, the CHC runs workshops to help students become more familiar with programs such as WordPerfect, PowerPoint, Access, Internet and much more.

Students are entitled to a personal e-mail account through the University system. They can then use e-mail to ask questions to friends, classmates and professors or to request appointments. E-mail makes it easier to work in groups and some professors even prefer receiving assignments electronically.

The computer labs also offer free Internet use. Students can visit the University of Ottawa Web site to find out about timetables, courses and professor evaluations. They can even access personal information such as their financial status or their grades.

### *Peer Help*

At the Peer Helping Centre, services are offered by students for students. Hence, by offering information, referrals, prevention, mentoring, active listening, as well as a tutorial service, the Centre provides students with practical assistance as well as academic and psychological support. The Centre has a general resource area containing on- and-off campus information, and also offers a series of nine free Resource Kits on topics such as Time Management, Goal Setting, Study Smart, Speed Reading, and Communication Skills. Updated student academic calendars and time and monetary planning tools also are available at the Centre.

### *Residence Study Group*

Housing Services arranges study groups to support students living in residence. Led by a coordinator, discussions focus on the semester in progress, on any difficulties and hurdles to be overcome and on possible improvements.

## 6.6 Financial Assistance

Students who might not have enough money for their first year can check out this Web site ([www.uottawa.ca/student/englishguide/1section/finance/index.html](http://www.uottawa.ca/student/englishguide/1section/finance/index.html)) or visit the University's Financial Aid and Awards Services (FAAS).

FAAS Counsellors will take time to listen to students, to answer their questions and to advise them on the vast array of resources available to help them with their financial needs—everything from their loans to scholarships, to jobs.

There are many last-resort solutions for students requiring financial assistance, for example: emergency loans, bursaries based on financial need, or grocery certificates.

## 6.7 The Aboriginal Resource Centre

The Aboriginal Resource Centre (ARC) dedicated to helping Aboriginal, Inuit and Métis students, the ARC provides services to support these students and to complement their needs in a manner consistent with the culture and values of Aboriginal peoples.

Here are some of the services offered:

- Academic guidance and counselling
- Service referrals for Aboriginal students
- Peer-help support
- Study groups, mentoring, tutoring
- Information on scholarships and bursaries
- Employment services
- Information on local Aboriginal services, programs, social and cultural events
- Monthly student luncheons
- Visiting Elder program

## 6.8 The Women's Resources Centre

The Women's Resources Centre is a drop-in centre for everyone to use. It offers information on current issues and organizes a program of relevant activities and support groups to help women who are experiencing difficulties.

## 6.9 The Spiritual Resources Centre

The Spiritual Resources Centre features a mediation room which is open at all times and provides services designed to meet the students spiritual needs—regardless of what they are. Its main purpose is to accompany anyone who needs to be listened to in moments of solitude, during difficult periods of their lives or while making decisions. They also welcome anyone who simply wants to pass by and chat, meet others, help out, or otherwise participate.

## 7. CO-OPERATIVE EDUCATION PROGRAMS (Co-op) ([www.uottawa.ca/academic/coop/](http://www.uottawa.ca/academic/coop/))

### 7.1 Co-op Programs at the University of Ottawa:

- Co-op provides an opportunity to alternate between paid full-time work and full-time study.
- All co-operative educational programs are optional.
- The jobs students obtain during their work term are directly related to their field of study
- Most students will undertake their first Co-op placement during the summer after their second year of study.
- A total of four work placements will have been completed by the time the student graduates.

### 7.2 Admission to Co-op:

- All applicants must be Canadian citizens or permanent residents.
- Guaranteed admission for students admitted to first year with an admission average of 80% or more when a Co-op option is available, except in History, Translation, *Lettres françaises* and French.
- Once admitted, students must maintain a minimum cumulative grade point average (CGPA) of 8.0 to remain in the program.
- Students with an admission average below 80% may apply to Co-op during their second year of study.
- Admission in second year is competitive and students are selected according to academic achievement and the number of job placements available.

### 7.3 Co-op Fees:

- Co-op students must pay an administrative fee each study term and each work term starting with the semester before the first scheduled work term up to and including the last work term.
- For the 2000-2001 academic year, the Co-op fee is \$325. (Fee for 2001-2002 to be available in the new year)
- Students are also responsible for tuition and incidental fees related to their study terms and to courses taken while on the work term.

## 8. ADMISSION SCHOLARSHIP PROGRAM

([www.uottawa.ca/academic/info/prosp\\_stud/prospects/scholarship\\_prog.htm](http://www.uottawa.ca/academic/info/prosp_stud/prospects/scholarship_prog.htm))

### 8.1 General Eligibility Criteria for all Admission Scholarships

- Canadian citizenship or permanent resident status.
- Secondary school diploma from a recognized Canadian secondary school or a college diploma from Québec (must include six OAC for students graduating from an Ontario secondary school before 2003).
- Admission as a full-time student, for the first time, in an undergraduate program.
- Failures affect the granting of scholarships.

### 8.2 Automatic Admission Scholarships

The University of Ottawa admission scholarships are awarded automatically with the offer of admission to all candidates with an admission average of 80% or more who register in one of the first-entry faculties, which include the *Droit civil* Section of the Faculty of Law, admission scholarship are renewable with a cumulative grade point average of 8.5 or higher.

Range	Amount	Total over four years
95.0 to 100	\$3,500	\$14,000
88.0 - 94.9	\$2,500	\$10,000
84.0 - 87.9	\$2,000	\$8,000
82.0 - 83.9	\$1,000	\$4,000
80.0 - 81.9	\$500	\$2,000

### 8.3 Other Admission Scholarships

The University of Ottawa offered close to \$10 million in scholarships in 1999-2000, not all of them based on merit. Some require an application form, some do not. The following tables provide a list of scholarships that are available to candidates applying to any of the first-entry faculties. There also is a variety of scholarships awarded by each faculty. Please refer to the Financial Aid and Awards - Admission Scholarships 2000-2001 brochure or consult our Web site for a complete list.

## A. Admission Scholarships Requiring an Application

MRA - Minimum Required Average

R - Renewable

RECTOR'S SCHOLARSHIP					
Number of Award	Amount	Other Criteria	MRA	Deadline	R
six (one per threshold faculty)	\$30,000 (\$7,500 per year)	<ul style="list-style-type: none"> <li>Demonstrate leadership qualities</li> <li>Demonstrate commitment to both academic and extracurricular activities</li> <li>Submit an 800-word essay, half in French and half in English, on the student's perception of bilingualism and multiculturalism</li> </ul>	92	April 15th	yes

  

CHANCELLOR'S SCHOLARSHIP					
Number of Award	Amount	Other Criteria	MRA	Deadline	R
six (one per threshold faculty)	\$26,000 (\$6,500 per year)	<ul style="list-style-type: none"> <li>Demonstrate leadership qualities</li> <li>Demonstrate commitment to both academic and extracurricular activities</li> <li>Submit an 800-word essay on a current event</li> </ul>	92	April 15th	yes

  

BOURSE DES LEADERS DE LA FRANCOPHONIE CANADIENNE					
Number of Award	Amount	Other Criteria	MRA	Deadline	R
100	\$2,000	<ul style="list-style-type: none"> <li>Be francophone (mother tongue or language of instruction)</li> <li>Demonstrate leadership qualities in the community or at school.</li> <li>Submit a 200-word essay describing the candidate's involvement in the community or at school.</li> </ul>	85	April 15th	no

## B. Admission Scholarships Requiring No Application

UNIVERSITY OF OTTAWA DAY SCHOLARSHIP		
Number	Amount	Eligibility Criteria
1 for French schools 1 for English schools	\$1,500	<ul style="list-style-type: none"> <li>Be enrolled as a full-time undergraduate student in September 2001.</li> <li>Have taken part in the University of Ottawa Day the year preceding the scholarship is awarded.</li> <li>Be recommended by their school (identified through a draw conducted during the U of O Day activities). Student names must be given to the Awards Office before March 1, 2001.</li> </ul>



## 9. HOUSING

([www.uottawa.ca/student/englishguide/1section/housing/welcomefr.html](http://www.uottawa.ca/student/englishguide/1section/housing/welcomefr.html))

The University of Ottawa has two types of residences, conventional and apartment-style. Students applying to first year can apply to live in a double-room in a conventional residence. In second year or if they are 21 years old or older, they may apply for a single room in a conventional residence or for a room in one of our apartment-style residences.

The conventional residences include Marchand and Stanton (smoke-free) which are next to one another, Thompson (smoke-free) and Leblanc (French-language or immersion environment).

### **New residence**

As september 2001, thanks to the construction of a new residence, another 600 places will be available on campus. The 19-storey building will adjoin the Stanton and Marchand residences. A new complex (including a café and several lounges) will be accessible to residents of all three buildings. Most units of the new residence will offer double occupancy, with two private bedrooms, a bathroom and a kitchen. The apartments will be fully furnished.

### 9.1 Conventional Residences - Facilities and Services:

- communal kitchens, lounges and laundry rooms;
- weekly cleaning of rooms;
- individual mailboxes;
- individual telephone system featuring voice mail, call hold, call forward and transfer, call waiting, and main entrance access control. The cost, except for long-distance calls, is included in residence fees;
- Res-ô-Net;
- limited locker storage space available (first come, first served);
- three levels of quiet hours: level 1 - 24 hours, level 2 - from 8 p.m. to 8 a.m., level 3 - 11 p.m. to 8 a.m.

### 9.2 Apartment Style Residence - Facilities and Services:

- 12-month lease;
- bedroom for each resident, with a locking door;
- kitchenette, full bathroom;
- telephone jack in each room and a cable outlet in the living room;
- unfurnished.

### 9.3 Off-Campus Housing:

The Off-Campus Housing Service provides students with a general listing of available apartments, houses and other facilities which are posted on billboards or on the University's Web site.

## 10. FEES 2000-2001

### 10.1 Tuition Fees

\* Fees for the 2001-2002 school year will be posted on our Web site as of April 2001  
([www.uottawa.ca/academic/info/index/fees\\_en.htm](http://www.uottawa.ca/academic/info/index/fees_en.htm))

Faculty	Sept.-April
Administration, Arts, Health Sciences, Science, Social, Sciences	\$3,892
Engineering	\$4,538
Incidental Fees:	
Engineering (except Computer Science)	\$332.15
<i>Droit civil</i>	\$292.15
All other programs	\$282.15

### 10.2 Residence Fees - Conventional Residences

([www.uottawa.ca/student/englishguide/1section](http://www.uottawa.ca/student/englishguide/1section))

Type of room	Prices
Single room	\$2,979
Double room	\$2,559 (per bed)
Reservation Deposit	\$300
Meal Plan	\$1,625 to \$2,250
Residents' Association Fee	\$17

### 10.3 Residence Fees - Brooks Residence

One room in unit of:	Monthly Fees			
	12 months (Sept. - Aug.)	Room	Hydro	Cable
Four bedrooms	\$4,248	\$326	+ \$25	+ \$3
Two or three bedrooms	\$5,028	\$386	+ \$30	+ \$3

## EVALUATION

Please take a moment to fill out this brief evaluation of the University of Ottawa Counsellors and Teacher-Advisors' Handbook. We would appreciate your comments and ideas on how to improve this publication.

Please return by fax at (613) 562-5290

Do you find this publication useful?

YES

NO

Why?

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Which part(s) do you find most useful?

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Which section(s) should be deleted?

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Is there anything you would like to see added?

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SUGGESTIONS AND GENERAL COMMENTS:

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*THANK YOU FOR TAKING THE TIME!*

## Calendar of Events 2000-2001

Information visits to secondary schools in Ontario	September to November, 2000
Open House - University of Ottawa Day	Friday, October 20, 2000
Visits to secondary schools to meet University of Ottawa applicants	March to May, 2000
March Break Activities	March 12-16, 2001
Parents' Information Evening	Week of February 19, 2001
Garden Party for students admitted to the University	May 26, 2001

### **The University will be participating to the following recruiting activities:**

Ontario Universities Fair in Toronto	Sept. 22, 23 & 24, 2000
Information fair at the <i>Université Laval</i> (Québec City)	Sept. 29 & 30, 2000
Information Fair in Québec City	Oct. 27-29, 2000
Education International Fair (B.C. Place)	Oct. 24 & 25, 2000
Montréal Fair	Oct. 12-15, 2000
Education International Fair (Canadian Broadcasting Centre)	Oct. 16-17, 2000
Career and Education Fair (Abottsford)	Nov. 1, 2000
Winnipeg Mini-UIP	Nov. 13-14, 2000

## Campus Visits Schedule

Campus Tours are offered twice a day, weekdays, at 10 a.m. and 1:30 p.m. There is a Saturday tour available at 1:30 p.m. A special tour can be arrangement for groups of at least 10 people.

## Visits to your schools

If you would like a representative from the University of Ottawa to visit your school to meet with a group of students, yourself or some of your colleagues, please call toll free 1-877-uottawa (868-8292), ext. 5779 (in the Ottawa area, dial 562-5779) and ask to speak to the Liaison Manager.

# IMPORTANT TELEPHONE NUMBERS

## GENERAL INFORMATION LINE

**InfoService**  
**Main Fax:**  
**Web site:**

(613) 562-5700  
(613) 562-5156  
www.uottawa.ca

## IMPORTANT CONTACTS NAMES AND NUMBERS

Main Telephone Number: 562-5800  
Tol free number : 1-877-uottawa (868-8292)- (This number, followed by the extension number for the service you wish to reach, can be used for all long distance calls.)  
**Guidance Counsellors Line: 562-5779**  
**Fax : 562-5290 E-mail: liaison@uottawa.ca**

Sector	Contact	Telephone Number	Fax Number	E-mail
<b>Liaison:</b>	Julie Cafley, Manager	562-5800 (1606)	562-5290	jcafley@uottawa.ca
	Patrick Courcelles, Liaison Officer	562-5800 (1901)	562-5290	pcourcel@uottawa.ca
	Sylvie Geoffroy, Liaison Officer	562-5800 (1485)	562-5290	sgeoffr@uottawa.ca
	Christine MacGregor, Liaison Officer	562-5800 (1683)	562-5290	cmacgreg@uottawa.ca
	Simon Vinet, Liaison Officer	562-5800 (1697)	562-5290	svinet@uottawa.ca
<b>EMAS, Ambassadors and Campus tours Line:</b>	Andrea Nadeau, Supervisor	562-5800 (1604)	562-5290	anadeau@uottawa.ca
		562-5800 (1000)		liaison@uottawa.ca
<b>Admissions:</b>	Michèle Dextras, Manager	562-5315	562-5790	admissio@uottawa.ca
<b>Housing Services:</b>		562-5885	562-5109	residenc@uottawa.ca
<b>Financial Aid and Awards Service:</b>	Diane Pelletier, Awards Office	562-5734	562-5155	awards@uottawa.ca
	Christiane Lamoureux, Financial Aid	562-5734	562-5155	awards@uottawa.ca
<b>Co-operative Education Programs:</b>	Lisa Stone, Student, Faculty and International Relations	562-5800 (3016)		
<b>Centre for Special Services:</b>	Yolaine Ruel, Co-ordinator	562-5976		adapt@uottawa.ca
<b>Off-Campus Housing:</b>		562-5800 (4426)	562-5331	Offcamp1@uottawa.ca

## VARSITY COACHES

Alpine ski	Rafal Grzyb	565-0996	kalifornia7-98@hotmail.com
Badminton	Dominic Soong	241-3686	jmhugli@comnet.ca
Basketball (h/m)	Jack Eisenmann	820-0245	jeisenm@uottawa.ca
Basketball (f/w)	Rob Anderson	562-5800 (4321)	randerson@cyberus.ca
Cheerleaders	Nancy Ouellet	235-0382	geegeescheer@hotmail.com
Cross-Country	Roger Burrows	745-5433	rburr014@uottawa.ca
Cross-Country (m)	Ray Eirick	745-3451	
Fencing	Paul Apsimon	789-6952	paul_apsimon@ocdsb.edu.on.ca
Football (m)	Marcel Bellefeuille	562-5800 (6339)	mbelle@uottawa.ca
Golf (m)	Paul Carson	526-0009	carsonp@tc.gc.ca
Hockey (f/w)	Normand Chouinard	562-5800 (4280)	norm@uottawa.ca
Hockey (h/m)	Michel Goulet	562-5800 (4349)	mgoulet@uottawa.ca
Rowing	Michael Jean	220-9972	michael_jean@hotmail.com
Rugby (f/w)	Sue Chaulk	445-5756	Suzanne.Chaulk@ms.rc.gc.ca
Soccer (f/w)	Steve Johnson	730-0165	sjohnson442@yahoo.ca
Swimming	Blair Tucker	744-7088	blair.tucker@sympatico.ca
Volleyball (f/w)	Lionel Woods	562-5800 (4348)	lwoods@uottawa.ca
Volleyball (h/m)	Colin Walker	521-5520	colin_walker@ocdsb.edu.on.ca
Waterpolo (h/m)	Bernie Forestell	226-8345	bernie@forestellco.com
Waterpolo (f/w)	Bela Szeri	734-4148	bela.szeri@canadapost.ca