

**COMITÉ FONCTIONNEL DE LA SANTÉ ET DE LA SÉCURITÉ D'ALTA VISTA  
ALTA VISTA FUNCTIONAL HEALTH AND SAFETY COMMITTEE**

June 28, 2024; 11h00; TEAMS

Representation	Name	Attendance	Email
Employees appointed by and representing the deans or directors from faculties or services (2)	Dr Jocelyn Côté	A	<a href="mailto:jcote@uottawa.ca">jcote@uottawa.ca</a>
	Dr. Holly Orlando	P	<a href="mailto:horlando@uottawa.ca">horlando@uottawa.ca</a>
APUO (2)	Dr. Yan Burelle Vacant	A -	<a href="mailto:yburell2@uottawa.ca">yburell2@uottawa.ca</a>
APTPUO (2)	Nelson A. Ovalle Diaz	P	<a href="mailto:novalled@uottawa.ca">novalled@uottawa.ca</a>
	Mohamed Rafiee	A	<a href="mailto:mrafiee@uottawa.ca">mrafiee@uottawa.ca</a>
CUPE, local 2626 (2)	Toka Hussein	P	<a href="mailto:thussein@uottawa.ca">thussein@uottawa.ca</a>
	Saba Didarataee	P	<a href="mailto:sdida039@uottawa.ca">sdida039@uottawa.ca</a>
PIPSC (1)	Vacant	-	
OSSTF (2)	Vacant	-	N/A
	Vacant	-	N/A
IUOE, local 772A	Allan Hager	A	<a href="mailto:ahager@uottawa.ca">ahager@uottawa.ca</a>
IUOE, local 772B	Vacant	-	N/A
PSUO (2)	Michelle Centen	A	<a href="mailto:mcenten@uottawa.ca">mcenten@uottawa.ca</a>
	SSUO	Vacant	-
NUEA (1)	Vacant	-	N/A
Non-voting undergraduate student (1)	Vacant	-	<a href="mailto:operations@uosu-seuo.com">operations@uosu-seuo.com</a>
<b>Resource Persons</b>			
Manager, Occupational Health and Safety	Charles Mulcahy	P	<a href="mailto:cmulcahy@uOttawa.ca">cmulcahy@uOttawa.ca</a>
Office of Risk Management	Graham Nelson	P	<a href="mailto:gnelson@uottawa.ca">gnelson@uottawa.ca</a>
JHSC Inspector	Paul Bussiere	P	<a href="mailto:pbussier@uottawa.ca">pbussier@uottawa.ca</a>
Risk Management Specialist, Occupational Health and Safety	Robert Atkinson	A	<a href="mailto:ratkinso@uottawa.ca">ratkinso@uottawa.ca</a>
Manager, FoM Facilities	Marie-France English	P	<a href="mailto:mf.english@uottawa.ca">mf.english@uottawa.ca</a>
Manager, FHS Facilities	Nicolas Leymarie	P	<a href="mailto:n.leymarie@uottawa.ca">n.leymarie@uottawa.ca</a>

P – Present, A - Absent

**Co-Chairs**

Management: Dr Jocelyn Côté

Worker: Dr Nelson Ovalle Diaz

**Meeting Chairperson**

Dr Nelson Ovalle Diaz

**Secretary** Toka Hussein

Minutes

**1) Approval of agenda and minutes | Worker Co-Chair**

- The meeting was not officially held, as we did not meet quorum. We did discuss the UJOHSC minutes.

**2) Overview of Committee voting members**

- a. Dr Ovalle Diaz, the APTPUO representative, indicated that he would again reach out to his union to identify another APTPUO representative to fill the vacancy.
  - i. **Action item:** APTPUO representative to liaise with union.

**3) Business arising | Worker Co-Chair**

N/A

**4) Review of UJOHSC minutes**

- a. The Director of Environmental Health and Safety in the Office of Risk Management, Graham Nelson, presented the minutes of UJOHSC meeting of June 18, 2024.
- b. Urgent call to action: Contact your unions to review the Terms of Reference.

**5) Critical injury / accident / incident / occupational illness reports | Manager of Occupational Health and Safety**

N/A

**6) Inspections / Impromptu visits | Manager of Occupational Health and Safety**

N/A

**Summary of Action Items / Recommendations:**

1. **Action item:** APTPUO representative to liaise with union.
2. **Action item:** Union representatives reach out to their unions and follow up on the ToR revisions.

Meeting concluded. Adjourned at 11:45 pm.

*Next meeting:* \_\_\_\_\_ July 2024

**Signatures**

Meeting Chair:

Dr Nelson A. Ovalle Diaz

Date: 2024-06-28