

## COMITÉ FONCTIONNEL SUR LA SANTÉ-SÉCURITÉ AU BUREAU OFFICE FUNCTIONAL HEALTH AND SAFETY COMMITTEE

7 mai 2024, 10h30 [TEAMS](#)  
Procès-verbal / Minutes

### 1. Tour de table Roundtable

✓ quorum: 1 management co-chair, 1 employee co-chair + a minimum of 50% of employee members  
Suggestion to add the list of members, perhaps to this agenda, to figure out if the committee has met quorum more quickly in the future.

**Present:** Eileen Barak, Marc Albert, Eslin Ustun Karatop, Mohammed Faisal, Agnes Bezerra, Alain Leger, Henryk Leminski, Elizabeth Campbell Brown, Paul Bussiere, Graham Nelson

Marc Albert will be retiring in July so we will need a replacement management co-chair.

### 2. Adoption de l'ordre jour Approval of agenda

Elizabeth approved the agenda and Marc seconded at 10:41 a.m.

### 3. Adoption du procès-verbal Approval of the minutes

- [7 février 2024](#)
- [February 7, 2024](#)

Marc approved the minutes and Elizabeth seconded at 10:41 a.m.

### 4. Affaires découlant – 6 février 2024 Matters arising

- a. 190 Laurier

Prior to COVID, there were concerns about the indoor air quality at 190 Laurier. The basement was the source of the issue due to mold because of the environment/infrastructure and occupant storage practices (e.g. cardboard boxes sitting directly on the basement floor). Remediation was done during COVID. The foundation and other infrastructure issues were repaired. Inspections, water, and workplace sampling were carried out. On April 15, 2024, material was presented and provided to employees at 190 Laurier. No further complaints have been received from the employees at 190 Laurier since that presentation ([please see the presentation made to the 190 Laurier employees for more details](#)).



## 5. Affaires courantes

### Current Business

- a. Accidents, maladies, dangers en milieu de travail  
Workplace injuries, illnesses, safety concerns

Graham presented the Accident-Incident Reports, which are posted on Teams every Friday morning and are available to all committee members, so that members can see what workplace injuries have occurred on campus and will be familiar with potential workplace hazards.

- b. Inspections
  - i. Mise à jour, priorités  
Status update and priorities
  - ii. Appel de participation  
Call for participation

Paul presented his inspection report ([please see his UJOHSC – Inspection update](#)). He thanked those that came out to do inspections with him in the past and invited anyone interested in joining him for future inspections to email him at [blitz@uottawa](mailto:blitz@uottawa).

Agnes found a tag from a fire extinguisher on the floor but could not find a fire extinguisher that was missing its tag so she put it with a fire extinguisher that already had a tag.

## 6. Affaires nouvelles

### New business

- a. Échantillonnage; piscine Montpetit  
Montpetit pool sampling

Chloramine (nitrogen trichloride) was the chemical that was present and problematic. When people do not shower before swimming, their body chemicals, beauty products, etc. interact with the chlorine which creates chloramine. A new HVAC (Heating, Ventilation, and Air Conditioning) system and water filtration system were installed and the air quality is now better ([please see the Airborne Chloramine and Indoor Air Quality Industrial Hygiene Assessment report for more details](#)).

A question was raised about the possibility of doing regular testing at specific times of the year. Follow-up to be provided at a later date.

[Register online for the Safety Week activities.](#)

## 7. Prochaines rencontres :

### Next meetings:

- September 3, 2024 at 10:30-11:30 a.m.
- November 5, 2024 at 10:30-11:30 a.m.

The meeting adjourned at 11:23 a.m.